

**2026 Term Candidate Application for CAHIIM Board of Directors**

CAHIIM is seeking a DIRECTOR to serve on its Board of Directors. The term of volunteer service is for three years, which begins January 1, 2026, and ends December 31, 2028.

Interested candidates are to ***complete* the 2026 Term Candidate Application** and ***submit* a copy of their current CV to** [**sherry.lee@cahiim.org**](mailto:sherry.lee@cahiim.org) **by March 26, 2025,** for consideration by CAHIIM’s Nominations Committee.

The Nominations Committee is seeking one Director that represents the academic community in health informatics or health sciences with evidenced leadership. This Director should exhibit an interest in preparing the next generation of health care professionals to meet workforce needs. This educator could represent any of these positions and disciplines: MD Informaticist, Health Informaticist, or Health Sciences Expert.

For the second Director position, the Nominations Committee is seeking a Public Member with prior experience as a Board member of a nonprofit accreditation organization. Eligible candidates should **not** have experience with healthcare or higher education, as this is a Public Member position.

CAHIIM Board of Directors exercise all corporate powers and manage the business affairs of CAHIIM. The Board has the fiduciary responsibility and sets the strategic direction of the corporation. The contributions of our Board are vital to CAHIIM achieving its mission and its newly articulated strategic direction of independence, growth, continued relevance and sustainability.

CAHIIM is currently organized exclusively for charitable, educational, and scientific purposes. CAHIIM serves the public by establishing competencies and standards as well as enforcing these standards for the educational preparation of Health Informatics (HI), Health Information Management (HIM) and other health professionals ensuring a workforce that can provide the highest achievable quality of Health Care.

Board Directors, in addition to demonstrating leadership skills in their field of practice, must exhibit exemplary ethical and legal behavior and abide by CAHIIM’s code of conduct of confidentiality and fiduciary responsibility. Board Directors must have no concurrent employment and/or service that would represent a conflict of interest to CAHIIM.

All Directors have an earned graduate degree with a doctoral degree preferred.

The Board of Directors, consisting of 12 Directors, meets quarterly with a minimum of one in-person meeting per year. Directors also chair and serve on Board committees including the Finance, Governance, and Nominations Committees.

**Personal Information**

**First Name:** Click or tap here to enter text.

**Last Name:** Click or tap here to enter text.

**Degrees/Credentials:** Click or tap here to enter text.

**Preferred Mailing Address**

**Address Line 1:** Click or tap here to enter text.

**Address Line 2:** Click or tap here to enter text.

**City:** Click or tap here to enter text.

**State:** Click or tap here to enter text.

**Zip Code:** Click or tap here to enter text.

**Contact Information**

**Work Phone:** Click or tap here to enter text.

**Cell Phone:** Click or tap here to enter text.

**Email Address:** Click or tap here to enter text.

**Preferred Contact Method**

**Work Phone**

**Cell Phone**

**Email**

**Describe any time constraints or other potential barriers that may hinder your ability to perform duties as a CAHIIM volunteer.**

Click or tap here to enter text.

**Please answer the following interview questions:**

1. Why are you interested in becoming a CAHIIM Board member?

Click or tap here to enter text.

1. Describe your leadership experience and your strengths that could benefit CAHIIM.
   1. Leadership experience:

Click or tap here to enter text.

* 1. Strategy development experience:

Click or tap here to enter text.

* 1. Service and/or Board membership:

Click or tap here to enter text.

* 1. Example of “Big Idea”/Innovative practice that you have successfully implemented:

Click or tap here to enter text.

1. What do you think are the major factors that will impact CAHIIM in the near future?

Click or tap here to enter text.

1. Is there anything else that we should know about you that would help us determine if you should be selected as a candidate for a Board of Directors position?

Click or tap here to enter text.

**5.** Describe any time constraints or other potential barriers that may hinder your ability to perform duties as a CAHIIM Director.

Click or tap here to enter text.

**CAHIIM Board of Directors Profile**

Please complete this self-evaluation concerning skills, knowledge, and attributes that you bring to the position of CAHIIM’s Board of Directors. Using the rating scale below**, rate yourself of each item** and then explain what prompts the rating.

|  |
| --- |
| *Rating scale is 0 to 3, as follows:* |
| *0 = No knowledge, experience, or attribute* |
| *1 = Low knowledge, experience, or attribute* |
| *2 = Medium knowledge, experience, or attribute* |
| *3 = High knowledge, experience, or attribute* |

|  |  |  |
| --- | --- | --- |
|  | Rating | Rationale with Specific Examples |
| General Skills & Knowledge |  |  |
| * Financial Acumen | Click or tap here to enter text. | Click or tap here to enter text. |
| * Business Development | Click or tap here to enter text. | Click or tap here to enter text. |
| * Corporate Level Investment | Click or tap here to enter text. | Click or tap here to enter text. |
| * Private Equity | Click or tap here to enter text. | Click or tap here to enter text. |
| * Mergers and Acquisitions | Click or tap here to enter text. | Click or tap here to enter text. |
| * Health Information Management | Click or tap here to enter text. | Click or tap here to enter text. |
| * Health Informatics | Click or tap here to enter text. | Click or tap here to enter text. |
| * Legal | Click or tap here to enter text. | Click or tap here to enter text. |
| * Non-profit Management | Click or tap here to enter text. | Click or tap here to enter text. |
| * Project Management | Click or tap here to enter text. | Click or tap here to enter text. |
| * Public Relations | Click or tap here to enter text. | Click or tap here to enter text. |
| * Healthcare and Education Regulations | Click or tap here to enter text. | Click or tap here to enter text. |
| * Workforce Development | Click or tap here to enter text. | Click or tap here to enter text. |
| * Data Science | Click or tap here to enter text. | Click or tap here to enter text. |
| * Quality assessment in higher education | Click or tap here to enter text. | Click or tap here to enter text. |
| * Structure and practice of professional credentialing | Click or tap here to enter text. | Click or tap here to enter text. |
| * Structure and practice of professional certification | Click or tap here to enter text. | Click or tap here to enter text. |
| * Structure and practice of program accreditation | Click or tap here to enter text. | Click or tap here to enter text. |
|  |  |  |
| Attributes | Click or tap here to enter text. | Click or tap here to enter text. |
| * Building alliances and business relationships | Click or tap here to enter text. | Click or tap here to enter text. |
| * Risk Tolerance | Click or tap here to enter text. | Click or tap here to enter text. |
| * Communication | Click or tap here to enter text. | Click or tap here to enter text. |
| * Creativity | Click or tap here to enter text. | Click or tap here to enter text. |
| * Negotiation | Click or tap here to enter text. | Click or tap here to enter text. |
| * Crisis Management | Click or tap here to enter text. | Click or tap here to enter text. |
| * Change Management/ Gatekeeper | Click or tap here to enter text. | Click or tap here to enter text. |
| Contacts & Influence |  |  |
| * Business Community | Click or tap here to enter text. | Click or tap here to enter text. |
| * Media | Click or tap here to enter text. | Click or tap here to enter text. |
| * Professional Societies | Click or tap here to enter text. | Click or tap here to enter text. |
| * Government | Click or tap here to enter text. | Click or tap here to enter text. |
| * Higher Education | Click or tap here to enter text. | Click or tap here to enter text. |
| * Healthcare Industry | Click or tap here to enter text. | Click or tap here to enter text. |
| * Information Technology | Click or tap here to enter text. | Click or tap here to enter text. |

**Thank you for your interest in volunteering your service and expertise at CAHIIM. We appreciate your taking the time to complete the application.**

**Name of Applicant:** Click or tap here to enter text.

**Date:** Click or tap to enter a date.