



CAHOM<sup>®</sup>

# HEALTH SCIENCE

ACCREDITATION

2024

# Who We Are ?

CAHIIM is an independent 501C3 not-for-profit academic accreditation organization based in the United States and recognized by CHEA.

CAHIIM sets accreditation Standards for higher education, conducts program evaluations, and grants accreditation status to qualifying programs.

Our primary role is to ensure that accredited programs meet established quality standards and adequately prepare students for careers in the field or continuing their higher education.

“Accreditation is review of the quality of higher education institutions and programs. In the United States, accreditation is a major way that students, families, government officials, and the press know that an institution or program provides a quality education”  
(CHEA, 2024)



**2011**

CAHIIM founded



**116**

Peer Reviewers



**343**

Accredited Programs



**308**

Institutions



Our Mission

Provide innovative leadership that drives enhanced workforce competence by ensuring educational excellence.

# What is a Health Science Program and Health Science Program Academic Accreditation?

A health science program is a bachelor's level degree program that provides prerequisites for entry to a profession, a specific program, or prepares students for work in the healthcare field.

Health Science Program Accreditation is awarded by CAHIIM when the program demonstrates quality education aligned with the Accreditation Standards.

# Why is it important for academic programs to be accredited?

- Students who want federal grants and loans need to attend a college, university or program that is accredited.
- Employers of graduates want validation of the quality of the academic credential.
- Student and parents want reassured of the quality of the education program
- The federal government requires that a college, university, or program be accredited in order to be eligible for federal grants and loans or other federal funds.
- Accreditation may facilitate credit transfer and recognition of quality academic credential

# What does the Accreditation Process Involve?



The process involves an initial application, a self-study submission, and thorough evaluation of the program's infrastructure, curriculum, faculty and program director qualifications, student outcomes, and other important points of interest.

# Why Seek CAHIIM Accreditation?



## Student Enrollments

Students seek out accredited programs as accreditation signifies program excellence. Accredited programs are featured on CAHIIM's highly visited program directory webpage and on social media platforms.



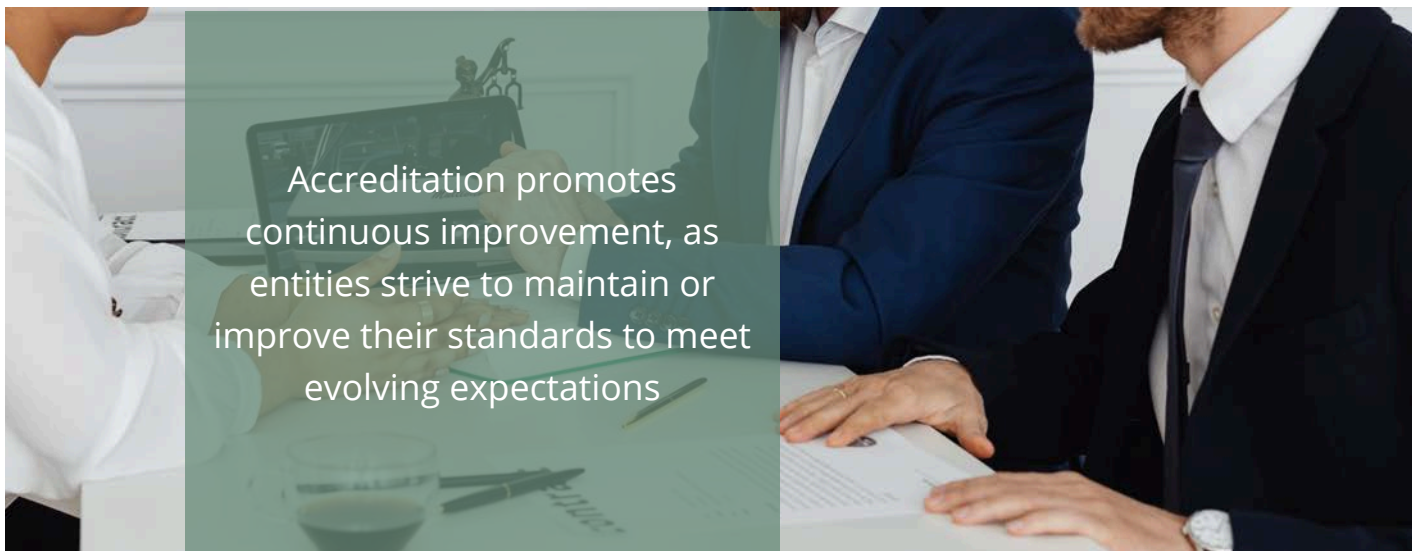
## Credibility & Reputation

Accreditation enhances the credibility and reputation of the program through the external validation process.



## Student Outcomes

By promoting a feedback-driven approach, accreditation helps identify areas for improvement, leading to ongoing enhancements in teaching methods, curriculum development, student services, and overall educational experience.



Accreditation promotes continuous improvement, as entities strive to maintain or improve their standards to meet evolving expectations

# Access to Resources & Faculty Recognition

CAHIIM aids programs throughout the accreditation process by furnishing abundant resources and forms to lead them in their evaluation.



## Accreditation Process Training

Accredited programs receive complimentary access to the CAHIIM Accreditation Process Training materials to help guide them through the accreditation process.



## Town Halls

Accredited programs enjoy complimentary access to monthly Town Halls virtual sessions, addressing topics relevant to current demands.



## Resources

Programs receive shared research and data analysis of program outcomes for comparison with their own programs.



## Faculty Fellowship & Badging

Faculty from accredited programs may apply to the CAHIIM fellowship program or for faculty badging, recognizing their contributions to quality education and the educational communities.

# Application Requirements



## Conditions for Pre-Application

The following requirements must be met or completed when submitting an application:

- **Program Director:** Have hired or are in the process of hiring a permanent full-time Program Director who holds a minimum master's degree.
- **Faculty Member:** Have faculty member(s) fully dedicated to the program.
- **Applicant Program Campus:** The program and campus applying for accreditation must award the degree which includes online applicant campuses.
- **Other campus institutional requirements:** The sponsoring institution is accredited by a regional or national accrediting institutional organization recognized by the U.S. Department of Education (USDE) to offer a degree, or the sponsoring institution accredited by a national accreditor with USDE provisions their Grant for Accreditation for establishing eligibility to participate in Title IV programs.



# The Health Science Accreditation Process

01

## LETTER OF INTENT (LOI)

Once the program verifies it meets the minimum application requirements and has commenced enrollments, the program's President/CEO submits a LOI indicating their readiness for accreditation.

02

## PROGRAM SUBMITS APPLICATION

03

## APPLICATION REVIEWED

Program application is reviewed and CAHIIM assessment is provided within 90 days.

04

## CANDIDACY STATUS GRANTED

Upon acceptance into Candidacy Status, the program is assigned an EPC code and a self-assessment due date. The Candidacy Status fee is then invoiced.

# The Health Science Accreditation Process

05

## **PROGRAM SUBMITS SELF-ASSESSMENT**

The program is provided with a due date for their self-assessment. Early submissions are encouraged.

06

## **SELF-ASSESSMENT REVIEWED**

A preliminary assessment is provided by CAHIIM staff within 90 days and a site visit date is coordinated.

07

## **SITE VISIT CONDUCTED**

The site visit occurs over 1.5 days and the report is generated within 10 days.

08

## **PROGRAM SUBMITS RESPONSE**

The program's response to the site visit report is due within 30 days.

# The Health Science Accreditation Process

09

## **COUNCIL REVIEW**

The Council examines the program's response to ensure adherence to the Accreditation Standards and provides a recommendation regarding the program's accreditation status.

10

## **BOARD REVIEW**

The CAHIIM Board examines the Council's recommendation and takes a final vote regarding the accreditation status of the program.

11

## **PROGRAM NOTIFICATION**

Program is notified of the Boards decision within 10 days.

12

## **PROGRESS REPORT**

The program may be required to submit a 6-month progress report on any deficiencies noted. Full accreditation status is not granted until all CAHIIM Accreditation Standards are met.

# Accreditation Fees

A complete list of accreditation fees can be located on our website at [www.CAHIM.org](http://www.CAHIM.org)

With the exception of the annual accreditation fee, these fees are invoiced once in seven-years, aligning with the life of the accreditation cycle.



Contact


# Any Questions?

CAHIIM staff is accessible from Monday to Friday for any inquiries.

Responses are provided within two (2) business days or less.



## CONTACT US

 (312) 235-3255

 [info@CAHIIM.org](mailto:info@CAHIIM.org)

 [www.CAHIIM.org](http://www.CAHIIM.org)



Commission on Accreditation for  
Health Informatics and Information Management Education

200 East Randolph Street  
Suite 5100  
Chicago, IL  
60601

[www.CAHIIM.org](http://www.CAHIIM.org)