



Commission on Accreditation for Health Informatics and Information Management Education

CAHIIM is an independent accrediting organization whose Mission is to serve the public interest by establishing and enforcing quality Accreditation Standards for Health Informatics and Health Information Management (HIM) educational programs.



CAHIIM



*C*ontents

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The year 2013 was a significant growth and development year for CAHIIM. We are seeing the numbers of programs seeking CAHIIM accreditation and quality assessment, steadily grow into the next year, and the enrollment numbers continue to increase in the health related professions. Significant interest in quality assessment of graduate programs in Health Informatics is a greater focus for CAHIIM staff.

Accomplishments in 2013 include:

- Request for Proposal for a new CAHIIM Annual Program Assessment Report (APAR) system was issued while a transitional online survey was conducted to capture 2011-2012 academic year statistics
- The CAHIIM Board of Directors began work on a restructure of the CAHIIM organization and governance model to be delivered in 2015.
- Comprehensive reviews of accredited programs for continuing accreditation status began using a revised module within the CAHIIM Accreditation System (CAS) online self-assessment; 30 programs are currently undergoing a comprehensive assessment with cluster cohort groups entering the system each year.
- Support was provided by the American Medical Informatics Association's (AMIA) Academic Forum attendees to pursue an accreditation relationship with CAHIIM at the graduate Health Informatics level. Negotiations began with AMIA to become a Member of CAHIIM.
- Commissioners and Staff represented CAHIIM by attending or with presentations and exhibits at the following 2013 conferences:
 - Council for Higher Education Accreditation
Washington, DC, January
George Payan, Claire Dixon-Lee
 - Health Information Management Systems Society (HIMSS)
New Orleans, LA, February
Mervat Abdelhak, Linde Tesch, Claire Dixon-Lee
 - Higher Learning Commission (HLC) 2013 Annual Conference
Chicago, IL, March
George Payan

- Association of Specialized and Professional Accreditors (ASPA)
Chicago, IL , April Baltimore, MD, September
all CAHIIM Staff George Payan
- International Federation of Health Information Management Associations (IFHIMA)
Montreal, Canada, May
Lynette Williamson, Mervat Abdelhak, Claire Dixon-Lee, Bonnie Cassidy
- AMIA Academic Forum
Nashville, TN, May
Steven Steindel, Linde Tesch, Claire Dixon-Lee
- AHIMA Assembly on Education (AOE)
Baltimore, MD, July
Steven Steindel, Mervat Abdelhak, Lynette Williamson, Hertencia Bowe, Linde Tesch,
George Payan, Benjamin Reed, Claire Dixon-Lee
- International Medical Informatics Association (IMIA) Medinfo2013
Copenhagen, Denmark, August
Panel Presentation: Mervat Abdelhak, Claire Dixon-Lee; Accreditation Panel Presentation:
John Holmes
- AHIMA National Convention
Atlanta, GA, October
Bonnie Cassidy, Mervat Abdelhak, Melinda Wilkins, George Payan, Benjamin Reed,
Claire Dixon-Lee
- AMIA Annual Conference
Washington, DC , November
Bonnie Cassidy, Linde Tesch, Claire Dixon-Lee

During 2013 CAHIIM volunteers, Commissioners and staff processed 19 accreditation decisions, conducted 20 site visits, held 2 Initial Accreditation Workshops, and closed the year with 321 accredited programs. We invite you to review the 2013 CAHIIM Annual Report with program statistics, financial picture, and recognition of the many volunteers that support the mission of CAHIIM accreditation.

Claire Dixon-Lee, PhD, RHIA, CPH, FAHIMA
Executive Director, CAHIIM



Statement of Scope

CAHIIM accredits associate and baccalaureate degree programs in health information management, and masters' degree programs in the health informatics and health information management professions in the United States and Puerto Rico.

Mission

CAHIIM serves the public interest in advancing the value of health informatics and health information management through quality education by:

- Establishing and enforcing accreditation Standards
- Recognizing programs that meet the Standards
- Assessing student achievement
- Respecting educational innovation and diversity
- Recognizing academic institutions' autonomy
- Emphasizing the principle of volunteerism and peer review
- Embracing a culture of continuous quality improvement

Core Values

In fulfillment of its mission, CAHIIM's processes, actions, and strategies are guided by these core values:

- Executing all of its duties in a trustworthy manner
- Embracing a culture of continuous improvement to maximize service, productivity and effectiveness
- Practicing inclusive decision making that relies on a variety of information sources and viewpoints from the public being served
- Exhibiting integrity and professionalism in conducting all of its operations
- Committing to a philosophy of a learning organization where volunteers and staff continually expand their capacity to achieve the best possible outcomes



CAHIIM Program Statistics

The following data reflects the number of programs accredited and the number of programs in progress of accreditation by first quarter 2014.

Steady growth in number of programs is shown in *Fig. 1*, reflecting a total of 321 CAHIIM accredited programs by early 2014. A slight dip in baccalaureate degree programs is due to two program closures, but seven new baccalaureate programs await Commission action later in 2014. Totals reflected by type of program:

- 256 Associate Degree HIM Programs
- 56 Baccalaureate Degree HIM Programs
- 5 Masters' Degree HIM Programs
- 4 Masters' Degree Health Informatics Programs

A summary of programs in Candidacy status which includes those completing their self-assessment reports, in progress of a site visit or awaiting final CAHIIM action is depicted in *Fig. 2*. There are 97 new programs seeking CAHIIM accreditation as of 1st Quarter 2014:

- 70 Associate Degree HIM Programs
- 18 Baccalaureate Degree HIM Programs
- 9 Masters' Degree Health Informatics Programs



Figure 1 CAHIIM Accredited Programs—1st Quarter 2014

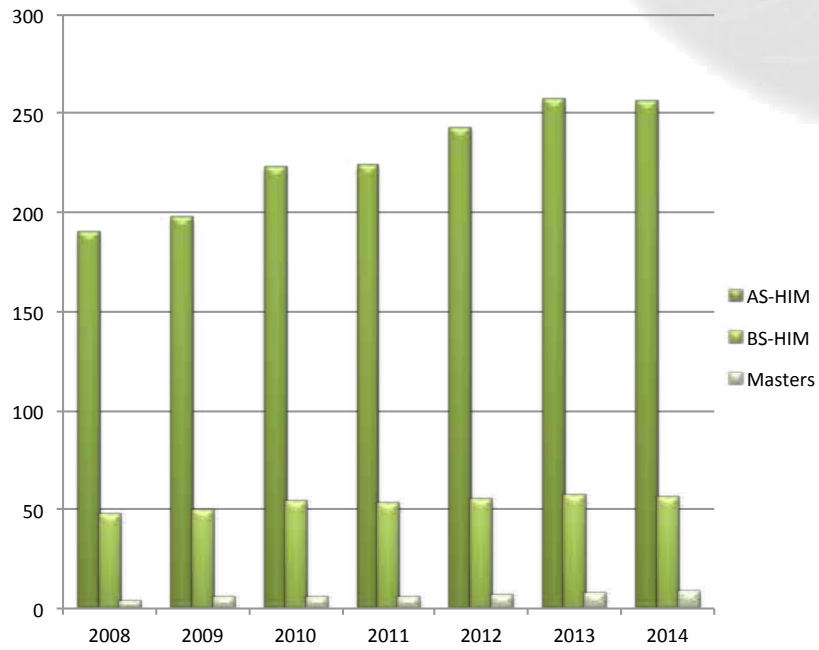
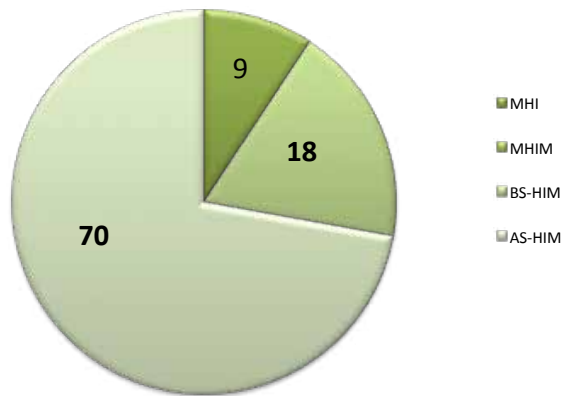


Figure 2 New Programs in Progress —1st Quarter 2014



The 2014 financial statements of CAHIIM as of December 31, 2013 were audited by the firm of Plante & Moran, PLLC. Statements of CAHIIM's Financial Position, Revenues and Expenses appear below with a comparison to December 31, 2013.

Statement of Financial Position—December 31, 2012*

	Assets	
	<i>December 31, 2013</i>	<i>December 31, 2012</i>
Current Assets		
Cash	\$ 620,695	424,701
Accounts receivable	8,436	17,515
Due from related party (Note 3)	258,079	128,546
Prepaid Expenses	<u>3,366</u>	<u>—</u>
Total current assets	890,576	570,762
Property and Equipment	<u>12,500</u>	<u>51,389</u>
Total assets	\$ 903,076	622,151
	Liabilities and Unrestricted Net Assets	
Current Liabilities		
Accounts payable	\$ 302	12,314
Accrued liabilities	66,305	13,249
Deferred revenue	<u>290,450</u>	<u>303,565</u>
Total current liabilities	357,057	329,128
Unrestricted Net Assets	<u>546,019</u>	<u>293,023</u>
Total liabilities and unrestricted assets	\$ 903,076	622,151

Figure 3 Revenue and Other Support

Accreditation Fees	\$581,575
Candidacy Fees	\$227,500
Donations	\$250,000
Site Visit Fees	\$38,877
Miscellaneous Income	\$1,339
Total Revenue	\$1,099,291

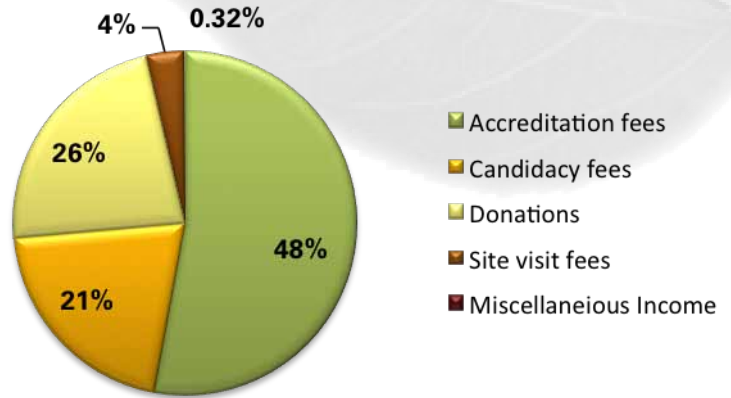
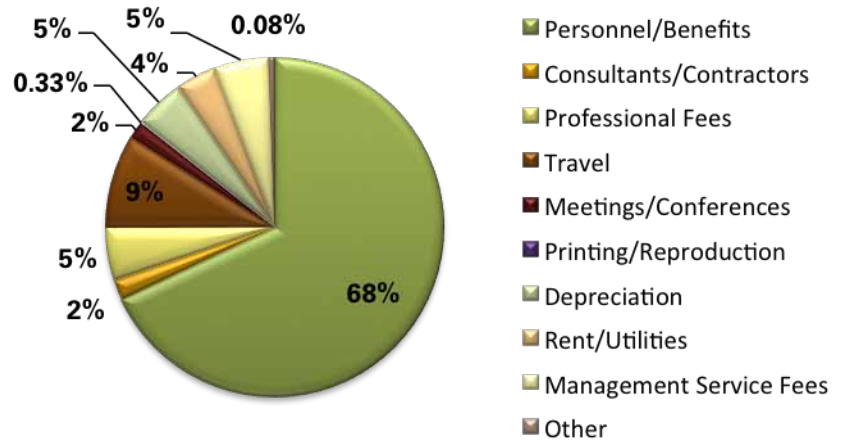


Figure 4 Expenses

Personnel/Benefits	\$558,056
Consultants/Contractors	\$15,550
Professional Fees	\$41,254
Travel	\$72,484
Meetings/Conferences	\$13,328
Printing/Reproduction	\$2,053
Depreciation	\$38,889
Rent/Utilities	\$31,468
Management Service Fees	\$42,850
Other	\$4,363
Total Expenses	\$846,295



* The full audit report can be provided upon written request to the CAHIIM Executive Director.

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