



Commission on Accreditation for Health Informatics and Information Management Education

CAHIIM is an independent accrediting organization whose Mission is to serve the public interest by establishing and enforcing quality Accreditation Standards for Health Informatics and Health Information Management (HIM) educational programs. 🌱

CAHIIM



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As of midyear, the federal government distributed \$13.7 billion to providers for health information technology systems. As the need for skilled personnel increases, CAHIIM is seeing an increased number of academic institutions developing health information management and health informatics programs, subsequently seeking assurance and quality assessment through CAHIIM accreditation. Students are attending CAHIIM accredited programs for skill training and as candidates for professional certifications. Recently there are significantly more programs interested in accreditation, especially at the graduate level. We also see increased recognition by professional societies to become involved in academic program accreditation. It is our goal to slowly increase the number of professional societies who are members of CAHIIM and subsequently enhance our intellectual and fiscal base.

The year 2012 was an eventful time for CAHIIM as a goal for many years has been operational independence as a 501 (c) (3) corporation. This was achieved in 2011 and culminated with full recognition of CAHIIM by the Council for Higher Education Accreditation (CHEA) in 2012. This has been a longstanding goal for the CAHIIM organization, very gratifying to the many volunteers who support the mission of CAHIIM, important to our respective academic institutions offering CAHIIM accredited programs, and a positive message to employers and the public. It validates our independent status, Standards, policies, procedures, and adherence to best practices as a specialized professional accreditation organization.

Since then we have revised our Strategic Plan and redirected our efforts toward an enhanced presence in the academic community, continue to develop collaborative relationships with stakeholder organizations, revise our business plan and financial stretch goals, and improve our processes.

Achieving CHEA recognition was only the start of our efforts toward continuous quality improvement. We are strengthening the management structure of CAHIIM toward fiscal independence, enhancing our web-based, fully automated CAHIIM Accreditation System (CAS) application, and developing a new online annual reporting system to provide more detailed information about accredited programs, student learning outcomes, and continuous program improvements. All of this is directed to improved benefits and services for our programs, academic institutions, students, graduates, the professions, employers, and the public.

We are grateful for the continuous support of quality assurance in higher education in the professions of health informatics and health information management by the institutions that seek accreditation and the many volunteers that support the CAHIIM accreditation process. 🍀

Steven J. Steindel, PhD, FACMI
CAHIIM 2013 Chair



The year 2012 was a very significant year for higher education and a very busy year for accreditation quality assurance. Higher education continues to face many challenges with declining state funding issues, regional and national accreditation organizations calling for more stringent student and graduate outcomes information, and shifts in enrollments as colleges and universities continue to see career change students as well as traditional college students, while some institutions are facing enrollment declines. Our academic institutions are seeing the first wave of baby boomer retirements among the professoriate with the need to seek and grow new faculty.


In an effort to convey the value of accreditation and demonstrate a presence in both academic and healthcare industry circles, CAHIIM was represented in 2012 by volunteers and staff through attendance and exhibits at:

- CHEA Conference—Washington, DC
- HIMSS2012—Las Vegas, NV (exhibitor)
- AMIA Academic Forum—Minneapolis, MN
- Association of Specialized and Professional Accreditors (ASPA)—Minneapolis, MN; Arlington, VA
- AHIMA Leadership Conference—Chicago, IL
- AHIMA Assembly on Education Symposium—Orlando, FL (exhibitor)
- AHIMA National Convention—Chicago, IL (exhibitor)
- AMIA Annual Conference—Chicago, IL (exhibitor)

Throughout 2012 CAHIIM volunteers, Commissioners and staff processed 21 accreditation decisions, conducted 27 site visits and welcomed 72 new program applicants and candidates to CAHIIM accreditation. The year 2012 closed with a total of 313 accredited programs:

- 2 Master's Degree programs in Health Informatics
- 311 Health Information Management degree programs (5 Master's, 56 Baccalaureate and 250 Associate)

Three CAHIIM Initial Accreditation Workshops were held preparing 44 program directors and administrators on the CAHIIM accreditation policies, standards, procedures and technologies.

We invite you to review the 2012 CAHIIM Annual Report which focuses on CAHIIM's key priorities and accomplishments for the fiscal year 2012. The Report includes statistics about CAHIIM accredited programs, strategic plan highlights, financial picture, and recognition of the many volunteers that support the mission of CAHIIM accreditation. 

Claire Dixon-Lee, PhD, RHIA, CPH, FAHIMA
Executive Director, CAHIIM

Statement of Scope

CAHIIM accredits associate and baccalaureate degree programs in health information management, and masters' degree programs in the health informatics and health information management professions in the United States and Puerto Rico.

Mission

CAHIIM serves the public interest in advancing the value of health informatics and health information management through quality education by:

- Establishing and enforcing accreditation Standards
- Recognizing programs that meet the Standards
- Assessing student achievement
- Respecting educational innovation and diversity
- Recognizing academic institutions' autonomy
- Emphasizing the principle of volunteerism and peer review
- Embracing a culture of continuous quality improvement

Core Values

In fulfillment of its mission, CAHIIM's processes, actions, and strategies are guided by these core values:

- Executing all of its duties in a trustworthy manner
 - Embracing a culture of continuous improvement to maximize service, productivity and effectiveness
 - Practicing inclusive decision making that relies on a variety of information sources and viewpoints from the public being served
 - Exhibiting integrity and professionalism in conducting all of its operations
 - Committing to a philosophy of a learning organization where volunteers and staff continually expand their capacity to achieve the best possible outcomes 🌱
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CAHIIM Strategic Plan 2013

The Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) held a Strategic Planning Meeting on November 8–9, 2012 in Chicago, Illinois. The anticipated outcome was to emerge with a new set of strategic goals on which to build objectives, annual plans and budget, evaluate continuous quality improvement, and guide the direction of the CAHIIM organization for the next three to five years. Since incorporation on January 3, 2011 and recognition by the Council for Higher Education Accreditation (CHEA) on September 24, 2012 it was time to measure progress and position the organization for the future. The facilitated strategic planning session included fifteen CAHIIM Directors and Commissioners plus the four CAHIIM staff members. The final primary strategic goals were crafted.

Strategic Goals

As an independent accreditation organization, CAHIIM will be guided by the following strategic goals:

- A Expand CAHIIM's leadership position as the CHEA recognized Health Informatics and Health Information Management accreditation organization
- B Foster collaborative partnerships with stakeholders
- C Advance high quality program accreditation services through continuous quality improvement

Figure 1 captures the overall trends or forces of change in Health Information Management and Health Informatics education and practice. 🌱

Figure 1 Forces of Change



The following data reflects programs' self-reported characteristics through the CAHIIM Annual Program Assessment Report (APAR) mandatory process. Baccalaureate and associate degree programs in Health Information Management (HIM) have been required to complete an annual APAR report since the 2006–2007 academic year. Masters degree programs in HIM and Health Informatics began reporting basic outcome statistics for academic year 2011–2012 and are displayed as a combined total for enrollments and number of graduate programs given the small numbers. At year-end 2012 there were 8 accredited graduate programs (6 Health Information Management and 2 Health Informatics).

Figures 2 and 3 include data for all academic levels within CAHIIM's scope of accreditation services. Figures 4 through 6 include only HIM undergraduate program information. 🌿

Figure 2 CAHIIM Accredited Programs: Masters (HIM and HI), Baccalaureate, & Associate Degree Programs 2006 through July 2013

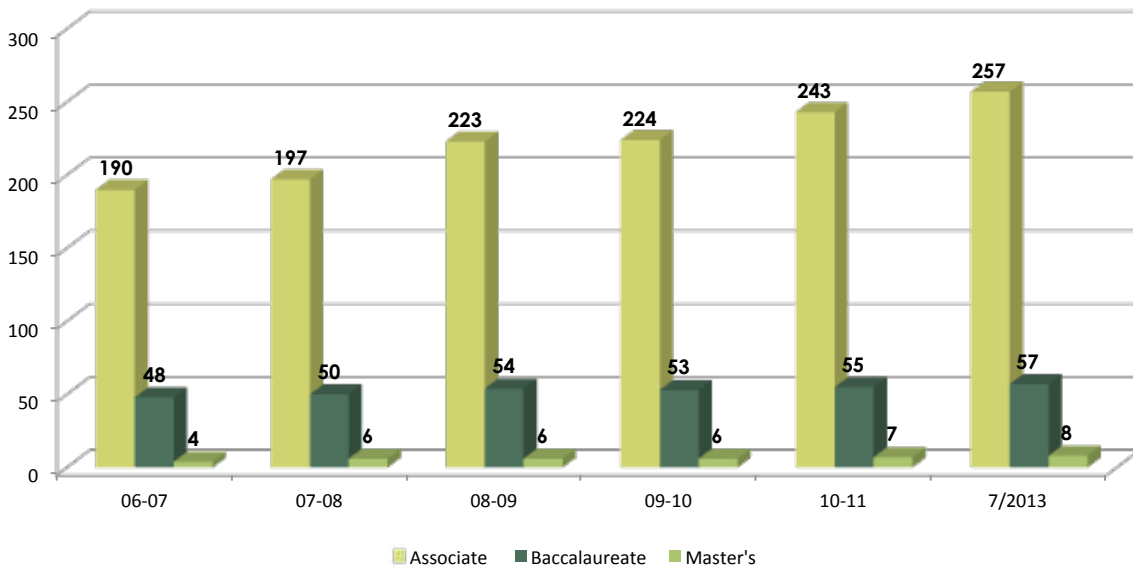


Figure 3 Student Enrollments Across all Programs: HIM Baccalaureate, Associate, & Combined Masters in HIM & Health Informatics 2006–2012

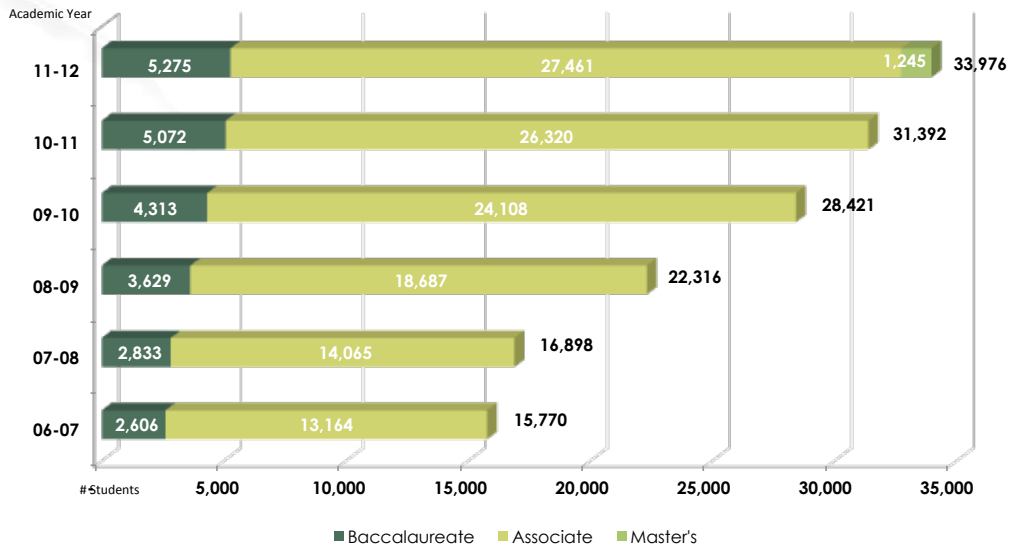


Figure 4 Total HIM Graduates: Associate & Baccalaureate Levels 2006–2012

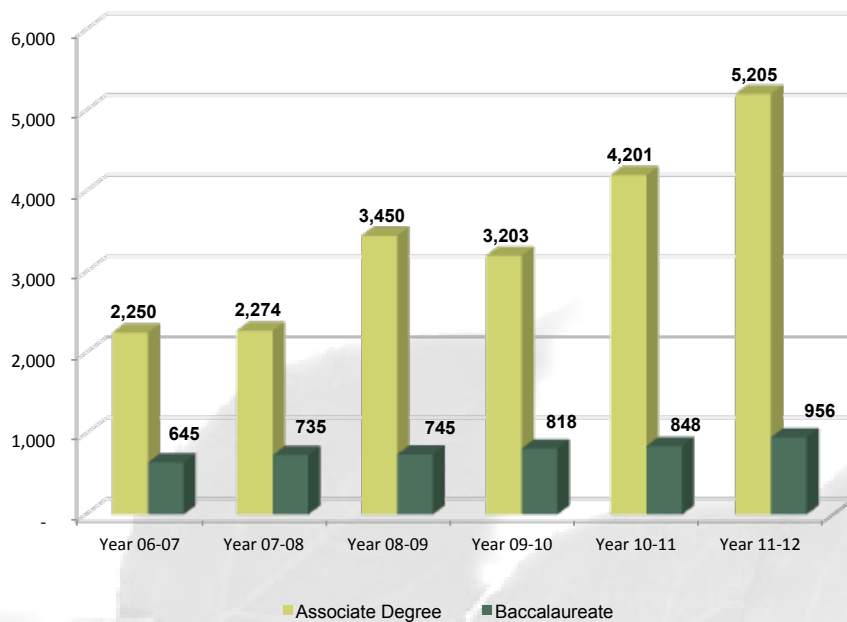


Figure 5 Full & Part Time Enrollment Totals: HIM Undergraduate Program Combined

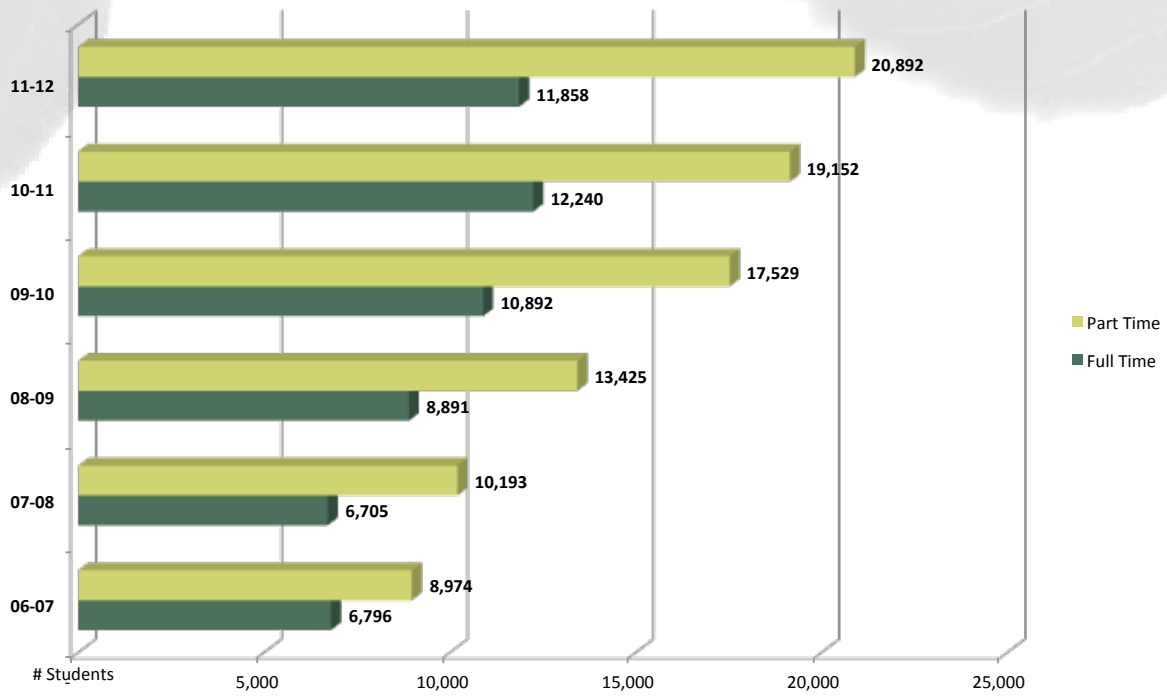
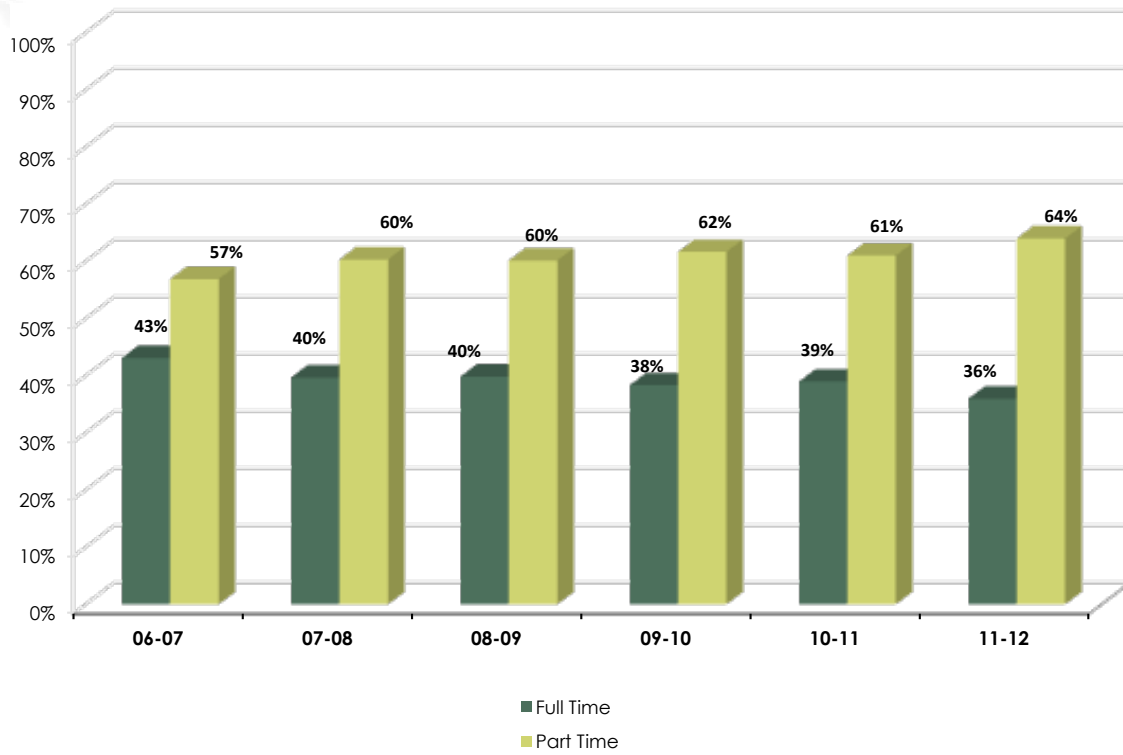



Figure 6 Full & Part Time Enrollment Totals Expressed as Percentages: HIM Undergraduate Programs 2006–2012



The 2012 financial statements of CAHIIM as of December 31, 2012 were audited by the firm of Plante & Moran, PLLC. Statements of CAHIIM’s Financial Position, Revenues and Expenses appear below. 

Statement of Financial Position—December 31, 2012*

		Assets	
Current Assets			
Cash	\$	424,701	
Accounts receivable		17,515	
Due from related party		<u>128,546</u>	
Total current assets		570,762	
Property and Equipment		<u>51,389</u>	
Total assets	\$	622,151	
		Liabilities and Unrestricted Net Assets	
Current Liabilities			
Accounts payable	\$	12,314	
Accrued liabilities		13,249	
Deferred revenue		<u>303,565</u>	
Total current liabilities		329,128	
Unrestricted Net Assets		<u>293,023</u>	
Total liabilities and unrestricted assets	\$	622,151	

* The full audit report can be provided upon written request to the CAHIIM Executive Director.

Figure 7 Revenue & Other Support

Accreditation fees	\$460,670
Candidacy fees	\$202,500
Donations	\$250,000
Site visit fees	\$41,000
Miscellaneous fees	\$3,098
Total Revenue	\$957,268

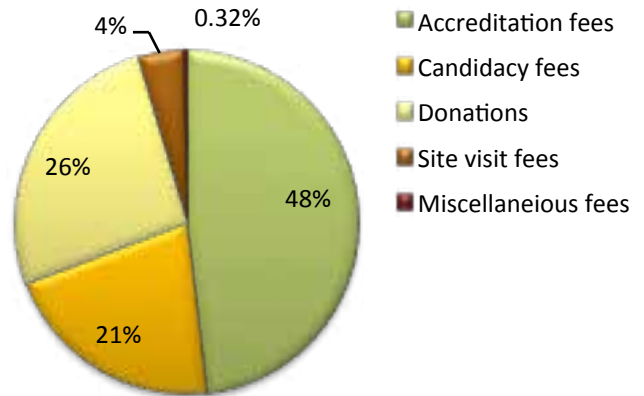
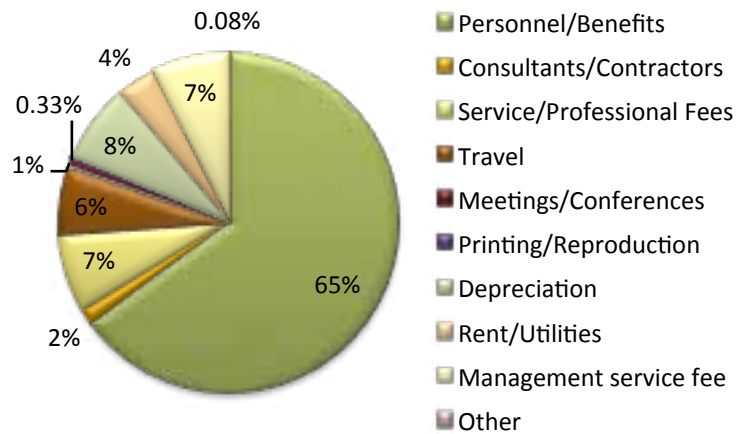


Figure 8 Expenses

Personnel/Benefits	\$508,637
Consultants/Contractors	\$11,812
Service/Professional Fees	\$57,546
Travel	\$50,677
Meetings/Conferences	\$4,644
Printing/Reproduction	\$2,572
Depreciation	\$59,722
Rent/Utilities	\$29,563
Management service fee	\$56,777
Other	\$646
Total Expenses	\$782,596



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